



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



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Basic Guide to UIF Declarations

Employers must send information about their workers to the Unemployment Insurance Fund (UIF).

Application

The Unemployment Insurance Act and Unemployment Insurance Contributions Act apply to **all employers** and **workers**, but not to -

- workers working **less than 24 hours** a month for an employer;
- **learners**;
- **public servants**;
- **foreigners** working on contract who are going to be repatriated at the end of their contract;
- Employees in receipt of an old age pension are, since 07/2/2007, no longer excluded from contributing towards UIF; or
- workers who only earn commission.

Domestic employers and their workers are included under the Act since 1 April 2003.

See

- Unemployment Insurance Act No. 63 of 2001
Provides security to workers when they become unemployed.

What are UIF Declarations?

Before the 7th of every month, employers must send certain information about their workers to the UIF.

The details of the workers are stored in the database of the Fund. When workers become unemployed, the Fund can process the application without delay.

Based on Legislation in Section 10, of the Unemployment Insurance Contributions Act

Who Must Submit Declarations to UIF?

All employers must submit monthly declarations directly to the UIF, including those employers registered with SARS.

Based on Legislation in Section 10, of the Unemployment Insurance Contributions Act

Related Links

- **How To do UIF Declarations**
Employers can mail, fax, email or do their declarations online.
- **Form UI-19 - Declaration of information of commercial employees and workers employed in a private household**
Employers' must forward this form to the UIF, PRETORIA, 0052 or alternatively fax.
- **Online Services**
Our Online Services give you a plain English summary of key points within the online services
- **The South African Revenue Service (SARS)**
Visit the South African Revenue Service (SARS) website